

OLA – Online Learning Agreement Lépésről lépésre

Az OLA platform elérése

www.learning-agreement.eu





Belépés

Online Learning Agreement

Prepare your Learning Agreement **online within a few steps** and share it with both home and host universities.

This platform has been developed by the Aristotle University of Thessaloniki, the European University Foundation and the Erasmus Student Network for the 21st century mobile student.





1. lépés

My account



Your OLA just a click away!

The login options available to access the Online Learning Agreement platform are the following:

- eduGAIN (your academic credentials)
- eIDAS (national ID)
- Google login

All three options will be accessible when clicking "login" which will lead you to the MyAcademicID platform that supports all three of the pathways and after the authentication procedure will bring you back to the Online Learning Agreement platform to access your OLA!

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2. lépés	
MyAcademicID	3. lépés
Login with	ELTE IIG azonosítóval belépni
elte ×	ELTE EÔTVÔS LORÁND
Search the extended list of Identity Providers	
elte.hu	 Az On altai kert noniap megtekintesenez nitelesítés szükseges. Kérjük, adja meg IIG azonosítóját és a hozzá tartozó jelszavát a bejelentkezéshez:
or	IIG (caesar) azonosító Jelszó Bejelentkezés
Login with eIDAS	Amennyiben Ön ELTE egyetemi polgár és még nincsen IIG azonosítója, akkor igényelhet IIG azonosítót elektronikus úton az <u>ügyfélkapu</u> segítségével, vagy személyesen az ELTE Informatikai Igazgatóság Operátori szolgálatán.
G Login with Google	©2022 ELTE INFORMATIKAI IGAZGATÓSÁG Minden jog fenntartva.



OLA

MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

My Learning Agreements

See the status of your Online Learning Agreement to successfully finalise it with the sending and receiving university.

Create New		→	Jj Learning Agreement létrehozá		
Sending Institution	Receiving Institution	Status	Created *	View or Edit	
otvos Lorand Tudomanyegyetem	Via University College	Ready to Edit	Wed, 07/21/2021 - 12:32	Edit Download PDF History	



A "Semester Mobility"-t kell kiválasztani

Semester Mobility

Discover a new culture and gain new experiences by going on **traditional** academic mobility of between 2 and 12 months at another higher education institution! Be sure to check out the possibility to upgrade your mobility experience with optional virtual components (e.g. online courses) next to your academic experience on campus. Blended Mobility with Short-term Physical Mobility

Please select your mobility type. Choose carefully, if you pick the wrong one you'll have to start over.

In case regular semester mobility is too long or otherwise inaccessible for you, experience short-term blended mobility! This format foresees between **5 and 30 days of physical mobility** at another higher education institution **combined with a compulsory virtual component.** Develop your skills and find contacts by going on **short-term doctoral mobility of between 5 and 30 days** at another higher education institution! To enhance the synergies with Horizon Europe, doctoral mobilities can also take place in the context of Horizon Europe funded research projects.

Short-term Doctoral Mobility

ELTE TÓK TANÍTÓ- ÉS ÓVÓKÉPZŐ KAR

Academic year *

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Student							
First name(s) *		Last n	ame(s) *			
Email *							
Date of birth *	Gender *			National	lity *		
			Hungary (304)				
				Country to card and/o	which the person belongs administratively and that issue or passport.	s the ID	
Field of Education *		Field of Education Comment			Study cycle *		
Teacher training with subject speci	alisation (P				Bachelor or equivalent first cycle (EQF le	eve ¢	
Field of education: The ISCED-F 2013 search t at http://ec.europa.eu/education/internationa classification-of-education-isced_en should b the ISCED 2013 detailed field of education an is closest to the subject of the degree to be a student by the Sending Institution.	e used to find d training that warded to the				Study cycle: Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equiv- second cycle (EQF level 7) / Doctorate or equivalent cycle (EQF level 8).	alent third	

Személyes adatok megadása, majd KATT a NEXT gombra.

Next



Sending Institution		 A küldő egyetemre vonatkozó adatok.
Country *		 Küldő ország kiválasztása
Name *		
Eotvos Lorand Tudomanyegyetem 🗴		
Faculty/Department *		 Küldő intézmény kiválasztása
Primary and Pre-School Education		
Address *	Erasmus Code *	
Budapest	HU BUDAPES01	
Sending Responsible Person	Sending Administrative Contact Person	
First name(s) *	First name(s)	Itt mind a két tábla esetében a kari
Ildikó	Ildikó	koordinatort kell megadni, az
Last name(s) *	Last name(s)	
Romanoczki	Romanoczki	Ildikó
Position *	Position	Romanoczki
Erasmus coordinator	Erasmus coordinator	Erasmus coordinator
Email *	Email	Romanoczki.ildiko@tok.elte.hu
romanoczki.ildiko@tok.elte.hu	romanoczki.ildiko@tok.elte.hu	+36 1 487 81 11
Phone number	Phone number	
+	+	
Responsible person at the Sending Institution: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top	Administrative contact person: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.	

A kitöltés végén NEXT

Next

Receiving Institution

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000	in the y	

Country of the institution

Name *

Name of the institution

Receiving Responsible Person

Firct	name	(c) *
11120	name	2

Last name(s) *

Position *

Email *

Phone number

1.4

Responsible person at the Receiving Institution: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

Last name(s)		
Position		
Email		
Phone number		
+		

Receiving Administrative Contact Person

A fogadó egyetemre vonatkozó adatok.

Fogadó ország kiválasztása

Fogadó intézménykiválasztása

Itt mind a két tábla esetében a fogadó egyetem koordinátorának az adatait kell megadni. Ez kiderül a "welcome" emailből, amit az egyetemek küldenek a hallgatóknak.

A kitöltés végén NEXT



1 2 3 Student Information Sending Institution Information Information Academic year *	4 5 6 Proposed Mobility Virtual Components Commitment Programme	Az "A" táblázatban azokat a tárgyakat kell megadni, melyeket kint szeretnétek felvenni.
Preliminary LA Planned start of the mobility * éééé.hh.nn. Table A - Study programme at the Receiving institution * No Component added yet. Add Component to Table A	Planne d'end of the mobility * éééé.hh.nn.	Minden egyes tárgyat egyenként kell felvinni, melyet ennek a gombnak a megnyomásával tehettek meg. Részletek a következő dián!!
 Web link to the course catalogue at the Receiving Institution describing the Course catalogue: detailed, user-friendly and up-to-date information on the institution' throughout their studies to enable them to make the right choices and use their time m teaching and assessment procedures, the level of programmes, the individual education people to contact, with information about how, when and where to contact them. Show 	learning outcomes: [web link to the relevant info] s learning environment that should be available to students before the mobility period and ost efficiently. The information concerns, for example, the qualifications offered, the learning, al components and the learning resources. The Course Catalogue should include the names of less	Mobilitás dátumának megadása a fogadóegyetemmel leegyeztetve.
This must be an external URL such as http://example.com. The main language of instruction at the Receiving Institution * Select a value -	The level of language competence * - Select a value - Level of language competence: a description of the European Language Levels (CEFR) is available at: https://europass.cedefop.europa.eu/en/resources/european-language-levels- cefr	Itt ki kell választani az oktatás nyelvét, és hogy abból milyen szintű tudás van.

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Table B - Recognition at the Sending institution *

No Component added yet.

Add Component to Table B

Külföldi tanegység itthoni megfeleltetése. Itt lehet listázni azokat a HAZAI tárgyakat, melyre külföldi tárgyat szeretnétek elismertetni.

KATT

Table B - Recognition at the Sending institution *





Previous

Next

Ezt az oldalt nem kell kitölteni! Tovább, NEXT.



	Sending Institution Information	Receiving Institution Information	Proposed Mobility Vi Programme	irtual Components	Commitment		
cademic year *							
Commitment Pi	eliminary						
By digitally signing th Agreement and that principles of the Eras for institutions locate agreement. The Rece to the student. The S successfully complete communicate to the	iis document, the student, they will comply with all th mus Charter for Higher Ed d in Partner Countries). Th iving Institution confirms ending Institution commit ed educational componen Sending Institution any pr	the Sending Institution an ne arrangements agreed by lucation relating to mobility ne Beneficiary Institution an that the educational compo s to recognise all the credit ts and to count them towar oblems or changes regardi	d the Receiving Institution cor all parties. Sending and Receive for studies (or the principles d the student should also con onents listed are in line with its s or equivalent units gained a rds the student's degree. The s ang the study programme, resp	nfirm that they approve t iving Institutions underta agreed in the Inter-Instit mmit to what is set out in s course catalogue and si t the Receiving Institutio student and the Receivin ponsible persons and/or s	he Learning ke to apply all the utional Agreement the Erasmus+ grant hould be available n for the g Institution will study period.		Aláírás helye (egérrel, érintős tollal vagy kézzel lehet aláírni)
	I						

Previous Sign and send the Online Learning Agreement to the Responsible person at the Sending Institution for review

Az OLA rendszer az aláírás után email értesítést küld a kari koordinátornak, hogy megtörtént a Learning Agreement elkészítése.

Ha a koordinátor mindent rendben talál, akkor aláírja, ezzel tovább küldve a fogadó egyetemre aláírásra.

Amennyiben nem, úgy azt visszaküldi a hallgatónak javításra.

A mindhárom fél által aláírt Learning Agreement-et le kell majd menteni a rendszerből és a kari koordinátornak emailben elküldeni a PDF dokumentumot az egyéb kötelező mellékletekkel együtt.

